



# Changing Room and Collection Policy

## Introduction

Due to safeguarding, parents are not allowed in the changing rooms.

The club requires that a parent/carer of children under the age of 12 must remain on the premises, or must nominate an adult to represent them, who has agreed to take responsibility for the child in the event of an emergency.

The following are links to resources or contacts referenced from this Policy:

### Swim England Wavepower:

<https://www.swimming.org/swimengland/wavepower-child-safeguarding-for-clubs>

### CHSC Welfare Officer:

Simon Delves or Hannah Heyes (welfare@chsc.org.uk)

## Responsibility during a club session

The view of Swim England is that while a child is training, they remain under the responsibility and duty of care of the person who is coaching them at that time. If a swimmer goes out of the pool area, the coach should be aware of this. If the child fails to return within a reasonable time, or appears to be upset upon leaving the poolside, the coach should request a suitable official to check on them. It is best practice for two persons to look for the member (the second person could be a senior member or a parent).

Changing room incidents should be reported immediately to the CHSC Welfare Officer, or another officer of the club. If a complaint is received about an incident that has occurred in the changing room, the club has a duty to act upon that concern as appropriate, following the guidance of Wavepower.

## Phone use and changing rooms

Swimmers should adhere to Camp Hill Swimming Pool policies at all times, including but not limited to the prohibition of the use of mobile phones in the changing rooms.

This is a strict Swim England policy. Phones should not be used in any capacity in the changing rooms and should be kept in bags.

## **Responsibility after a session is completed**

All swimmers under 12 must have a parent or guardian with them poolside, who will wait and take them home.

Swimmers 12 and over are permitted to swim without a parent or guardian present. Please ensure contact details and medical details are completed on SCM.

If a parent is collecting, we request that they arrive as the session ends for a swift collection.

If a parent gives permission for their swimmer to arrive and leave independently, the responsibility outside of the pool building for the swimmer returns to the parent.

We request that parents are mindful of safety for their swimmer's independent journey.

If a child's whereabouts cannot be accounted for, while under a club activity, then members should invoke the Swim England Missing Child Policy described in Wavepower.